



## Personal Information Privacy Commitment Statement

To safeguard the personal information entrusted to Summit Pacific College and to comply with the *Personal Information and Electronic Documents Act* ("PIPEDA") and any other applicable legislation, Summit Pacific College is committed to the following principles:

1. Accountability
2. Identifying purposes
3. Consent
4. Limited collection
5. Limiting use, disclosure, and retention
6. Accuracy
7. Safeguards
8. Openness
9. Individual access
10. Challenging compliance

These principles will be enacted in accordance with the "Summit Pacific College Policy To Protect Personal Information" (the "Policy").

Summit Pacific College, its board, officers and employees are required to comply with the principles and the Policy and will be given restricted access to personal information solely to perform the services provided by Summit Pacific College.

Other persons or organizations who act for, or on behalf of, Summit Pacific College are also required to comply with the principles and the Policy and will be given restricted access to personal information solely to perform the services provided for Summit Pacific College.

Summit Pacific College has designated Melody Deeley to be Summit Pacific College's Personal Information Compliance Officer. Any inquiry, request or concern related to privacy matters should be made in writing to Summit Pacific College. Melody Deeley may be contacted at:

Personal Information Compliance Officer  
Summit Pacific College  
Box 1700  
Abbotsford, BC  
V2S 7E7  
(604) 851-7225  
[registrar@summitpacific.ca](mailto:registrar@summitpacific.ca)

A copy of the Policy is available at Summit Pacific College's website: [www.summitpacific.ca](http://www.summitpacific.ca). A printed copy of the Policy may be requested by mail or e-mail at the above address.